

Self-Declaration Form for Student Groups

Name of student group (where applicable, website, social media account):

Contact person (name, email, phone):

Accreditation by TUM Student Council

- Yes, date
- No

1. Activity/purpose of group (multiple responses permissible):

- Technology & Research
- Networking & Career
- Academic & Education
- Social & Diversity
- Sustainability & Health
- Culture & the Arts
- International & Country Specific
- Business & Entrepreneurship
- Religious & Spiritual Others, please specify

Provide a brief description of your group's activity/purpose:

2. Will the group work with partners outside of the university?:

- Yes (please specify):
 No

3. TUM student membership/participation:

The group consists

- exclusively
 predominantly (> 50%)
 partially (< 50%) keine
 not at all

of TUM students.

4. Who is the group's target audience? (multiple responses permissible):

The group is open to

- all TUM students
 TUM students of a specific degree program/School (please specify):
 TUM students of a particular nationality (please specify):
 All students, whether TUM or other institution
 General public
 Other (please specify):

5. Legal Form:

- No legal form
 Registered association (e.V.)*
 Non-profit association (e.V.)*
 GmbH
 gGmbH
 Foundation
 Other (please specify):

*** Please attach a copy of the legal regulations as an appendix.**

6. The Group is a non-profit organization within the meaning of § 52 of the German Fiscal Code (Abgabenordnung - AO):

- Yes
 No

7. Student Chapter:

Is your student group part of an umbrella organization?

- Yes, please specify:
- No

8. What is the source of funding for your student group? (multiple responses permissible):

- We do not have funding
- TUM (e.g. Chair, department, etc.)
- Membership dues
- Umbrella organization
- Donations/sponsor (please indicate scope): > 500 € / Year < 500 € / Year
- Other source (please specify):

9. Room allocation:

Have rooms, either on or off campus, been made available to your student group?

- Yes, on campus (please specify):
- Yes, off campus (please specify):
- No

Commitment

We acknowledge and confirm the values and mission statement of the Technical University of Munich. This self-declaration form has been filled out truthfully. We will notify the responsible persons or offices at TUM immediately of any significant changes to the information provided here.

Date, signature of student group (representative)

Part B: Information for room booking

1. **Type and purpose of event for which the room is to be used:**

2. **Is it a commercial event?**

Yes

No

3. **Target audience** (Who is the target audience for your event?):

4. **Describe the benefits of the event for TUM students:**

5. **Frequency of the event:**

One-off

Regularly, every:

Commitment

[Die Grundsätze für die Vergabe von Räumen \(...\) in der Fassung vom 28.06.2022](#)

I hereby acknowledge the Rules for the Allocation of Rooms (...) as amended on 28 June 2022

This self-declaration form has been filled out truthfully.

Date, signature of student group representative

TUM Sponsor

As of 2019, every student group must have a TUM Sponsor (**staff member from the departments/schools/central institutions**) to be able to use TUM facilities.

Name and affiliation of sponsor

I endorse the content of the above-mentioned student group and its activities at TUM (brief statement of reasons below or as an attachment).

Date, signature of sponsor

Room allocation to student groups:

- 1. Submit a self-declaration form to TUM CST – Communications**
Susanna March, studentclubs@tum.de
→ Review and designation of status
- 2. Room rental through ZA4 – Real Estate Management**
Monika Wagner, za4.wagner@tum.de
→ Specification of rental conditions (rental agreement), room allocation